CHAPTER 15

HOLIDAYS

BARGAINING UNITS REFE

status requirement for a designated in lieu holiday, he shall be entitled to the regular holiday.

 A legal holiday that occurs during the winter recess shall be paid as a holiday if the employee was in paid status on the last day that school was in session or on the first day of the school session after the recess. Assigned time shall be the basis for all holiday pay, pro rated.

REFERENCE: Education Code Sections 88203, 88205, 88080 and

88081

15.1.B HOLIDAYS OCCURRING DURING VACATION: When a holiday occurs during an employee's vacation or a paid leave of absence, except military leave, the holiday shall be paid as a holiday and not charged against vacation or leave benefits.

REFERENCE: Education Code Sections 88203, 88205, 88080 and

88081

15.1.C <u>MULTIPLE ASSIGNMENTS:</u> A regular classified employee serving on multiple assignments shall receive pay for holidays in each assignment independently, according to his status in each particular assignment.

REFERENCE: Education Code Sections 88203, 88205, 88080 and

88081

15.1.D <u>WEEKEND HOLIDAYS:</u> When a holiday falls on the first day of an employee's weekend, the preceding work day shall be treated as the holiday. When a holiday falls on the second day of an employee's weekend, the following work day shall be treated as the holiday. The two days that employees are not regularly required to work when they are assigned on a typical workweek will be considered their "weekend".

REFERENCE: Education Code Sections 88203, 88205, 88080 and

88081

- 15.1.E. OVERTIME PAY FOR WORKING HOLIDAYS: Regular employees who are required to work on holidays (excluding those on Saturday or Sunday) shall, in addition to the pay to which they are entitled under this Rule, be paid or provided compensating time off, as follows:
 - 1. Three (3) time the regular rate of pay on regular holidays, except that if a holiday is designated in lieu of the regular holiday, work on the in lieu holiday shall be so compensated and work on the regular holiday shall be compensated at straight time.

2. Two (2) times the regular rate of pay for work on a regular holiday for which an "in lieu" holiday has been designated, only for those employees who would be entitled to the regular holiday, but would not be entitled to the "in lieu" holiday.

REFERENCE: Education Code Sections 88203, 88205, 88080 and 88081

15.1.F OVERTIME: Whenever a classified employee is required to work on a designated holiday, he/she shall be paid compensation, or given compensating time off, for such work at the rate of three (3) times the regular rate of pay.

REFERENCE: Education Code Sections 88203, 88205, 88080 and 88081

15.1.G <u>BOARD DECLARED HOLIDAY:</u> A holiday, if Board authorized, must be scheduled by the individual with the immediate supervisor's approval unless date(s) are designated by the Board of Trustees.

REFERENCE: Education Code Sections 88206, 88080 and 88081

15.1.H LOCAL HOLIDAY: The Board may declare a local holiday with or without pay.

REFERENCE: Government Code Section 6700 - 6717

15.2 <u>HOLIDAYS FOR NONTRADITIONAL WORK WEEKS:</u> A regular classified employee assigned to a work week other than Monday through Friday (i.e., Tuesday through Saturday, etc.) shall be provided a substitute holiday when the regular holiday falls on a day on which

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